



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 MAY 2023 - 31 AUGUST 2023

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four-month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

**Dwayne Johnson
Chief Executive**

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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adult Social Care Fees 2023/24 The purpose of this report is to enable Cabinet to determine the fees payable for Adult Social Care service sectors, including Direct Payment Recipients, during the 2023/24 financial year, and to also outline the strategic direction for the service sectors in Sefton.			
Decision Maker	Cabinet			
Decision Expected	25 May 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Executive Director of Adult Social Care and Health			
Persons/Organisations to be Consulted	External Providers and Direct Payment Recipients; Partners and Stakeholders - such as Health			
Method(s) of Consultation	Internal meetings and emails; Meetings with Partners and Stakeholders; Formal consultation with external Providers and Direct Payment Recipients			
List of Background Documents to be Considered by Decision-maker	Adult Social Care Fees 2023/24			
Contact Officer(s) details	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adults and Children's Social Care Provider Contracts To seek approval to commence a programme of work to address market issues, through the formalisation of contractual arrangements with off-framework Adults and Children's Services care and support Providers.			
Decision Maker	Cabinet			
Decision Expected	25 May 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Executive Director of Adult Social Care and Health			
Persons/Organisations to be Consulted	Legal and Procurement Officers.			
Method(s) of Consultation	Internal meetings and emails.			
List of Background Documents to be Considered by Decision-maker	Adults and Children's Social Care Provider Contracts			
Contact Officer(s) details	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	SEND Joint Commissioning Plan To seek approval of SEND Joint Commissioning Plan (new priorities)			
Decision Maker	Cabinet			
Decision Expected	25 May 2023 Decision due date for Cabinet changed from 06/04/2023 to 25/05/2023. Reason: to allow co-production with the Parent Carer Forum to be completed			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Lead Director	Assistant Director - Integrated Life Course Commissioning			
Persons/Organisations to be Consulted	Integrated Health Board; Various Staff and Stakeholders			
Method(s) of Consultation	Briefings, Meetings and Email			
List of Background Documents to be Considered by Decision-maker	SEND Joint Commissioning Plan			
Contact Officer(s) details	Darcy De Winter Darcy.DeWinter@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Millers Bridge Railway Bridge - Investigation work Receipt of capital funding from the Department of Transport to complete investigation and strengthening works on the existing structure carrying A5058, Millers Bridge, over the railway.			
Decision Maker	Cabinet			
Decision Expected	25 May 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Highways and Public Protection)			
Persons/Organisations to be Consulted	Executive Director of Corporate Resources and Customer Services			
Method(s) of Consultation	Meetings; emails			
List of Background Documents to be Considered by Decision-maker	Millers Bridge Railway Bridge - Investigation work			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Hesketh Park Legacy Project To accept a bequest from a resident's will to make significant improvements to the Park			
Decision Maker	Cabinet			
Decision Expected	25 May 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Cambridge			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Operational In-House Services)			
Persons/Organisations to be Consulted	Public consultation; Trustees of the will; Hesketh Park Heritage Group			
Method(s) of Consultation	A group has been chaired by the Cabinet Member- Health and Wellbeing to develop the package of potential improvements with the trustees of the will, and the Hesketh Park Heritage Group - this all followed public consultation in 2021 which informed the discussion			
List of Background Documents to be Considered by Decision-maker	Hesketh Park Legacy Project			
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Enterprise Arcade To determine the Agreement to Lease with the preferred operator			
Decision Maker	Cabinet			
Decision Expected	25 May 2023 Decision due date for Cabinet changed from 06/04/2023 to 25/05/2023. Reason: Work is continuing on the operator model for Enterprise Arcade and once progressed to a firm position relative to a lease position this will be reported for confirmation of the approach			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Cabinet Member Regeneration and Skills, Town Deal Board,			
Method(s) of Consultation	Meetings, emails and briefings			
List of Background Documents to be Considered by Decision-maker	Enterprise Arcade			
Contact Officer(s) details	Keith Molloy Tel: 0151 934 2734			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement of Fleet and Machinery for Green Sefton Capital renewal approval is to be sought for the replacement of essential fleet and machinery			
Decision Maker	Cabinet			
Decision Expected	25 May 2023 Decision due date for Cabinet changed from 06/04/2023 to 25/05/2023. Reason: internal officer discussions are on-going on this matter			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Operational In-House Services)			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Procurement of Fleet and Machinery for Green Sefton			
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Crosby New Library To seek approval for the development of the Green Car Park Crosby for a new Library and Health facility.			
Decision Maker	Cabinet			
Decision Expected	25 May 2023 Decision due date for Cabinet changed from 09/03/2023 to 25/05/2023. Reason: due to ongoing work on business case following outcome of Levelling Up funding bid			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Blundellsands; Church; Manor; Victoria			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director			
Persons/Organisations to be Consulted	Cabinet members, ward councillors, local community stakeholders, businesses			
Method(s) of Consultation	Public Engagement and Consultation Panel, on-line questionnaire, Stakeholder meetings (on line) Social Media, Face to Face consultation event.			
List of Background Documents to be Considered by Decision-maker	Crosby New Library			
Contact Officer(s) details	Keith Molloy Tel: 0151 934 2734			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Bootle Regeneration Strategy Update and review Bootle Regeneration Strategy (Strand transformation related).			
Decision Maker	Cabinet			
Decision Expected	25 May 2023 Decision due date for Cabinet changed from 09/03/2023 to 25/05/2023. Reason: ongoing review in context of Levelling Up funding bid outcome			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Members, Ward Councillors			
Method(s) of Consultation	Via briefings and meetings (e.g. Members Reference Group).			
List of Background Documents to be Considered by Decision-maker	Bootle Regeneration Strategy			
Contact Officer(s) details	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Adoption of Supplementary Planning Documents and Planning Information Notes</p> <p>Approval is sought to adopt the following Supplementary Planning Documents (SPD) and Information Notes that support policies in the Sefton Local Plan: Affordable and Supported Housing SPD; Conversion to Flats and Houses in Multiple Occupation SPD; House Extensions SPD; New Build Homes SPD; Social Value (Employment and Skills) in Development SPD; Contributions towards Education Provision: A Guide for Developers Information Note; and Recreational Pressure from Development Information Note. Once adopted they will replace existing relevant guidance and be used in development management.</p>			
Decision Maker	Cabinet			
Decision Expected	25 May 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Head of Regeneration and Housing			
Persons/Organisations to be Consulted	Members, officers, Registered Providers, Developers, specific stakeholders, general public.			
Method(s) of Consultation	Discussions with Cabinet Member for Planning and Council officers. Draft SPDs and Information Notes approved by Cabinet Member for publication and public engagement using website, emails, social media, press			
List of Background Documents to be Considered by Decision-maker	Adoption of Supplementary Planning Documents and Planning Information Notes			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Bootle Strand Repurposing Phase 1 - Capital Levelling Up funding Receipt of Capital Levelling Up funding from DLUHC for the first phase of the Strand repurposing programme, Bootle			
Decision Maker	Cabinet Council			
Decision Expected	25 May 2023 13 Jul 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director Executive Director			
Persons/Organisations to be Consulted	Wide range of internal and external consultees			
Method(s) of Consultation	Wide consultation and engagement ongoing with internal and external stakeholders throughout Levelling Up funding bid processes, Area Action Plan process, etc			
List of Background Documents to be Considered by Decision-maker	Bootle Strand repurposing phase 1 - Capital Levelling Up funding			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Draft Local Plan Document - Bootle Area Action Plan Approval is sought to publish for public consultation and engagement the Draft Local Plan Document - Bootle Area Action Plan			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre; Litherland; Netherton and Orrell			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	all residents and businesses in area; Key stakeholders; Ward members in each of the 4 wards; and Officers from a range of departments			
Method(s) of Consultation	Issues and Options paper published November 2021 to January 2022 and made available to all residents and businesses in area Member Steering Group and Officer Working Group was set up to discuss emerging policies/plans			
List of Background Documents to be Considered by Decision-maker	Draft Local Plan Document - Bootle Area Action Plan			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Approval of the Playing Pitch and Outdoor Sports Strategy</p> <p>The main purpose of the PPOSS is to provide a strategic framework to make sure that Sefton will be able to best meet the existing and future need for cricket, football, hockey, rugby union, tennis and bowls in terms of quantity, quality and accessibility within the constraints of limited resources. It will provide a robust and objective justification and strategy for current and future playing pitch, tennis court and bowling green provision throughout Sefton.</p>			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Internal and external Steering Group partners; Clubs and schools have been consulted during the PPOSS preparation process.			
Method(s) of Consultation	The PPOSS has been prepared by jointly by the Council (with input from service areas including Planning, Green Sefton, Communities and Education Excellence) and other Steering Group partners such as Sport England and the relevant National Governing Bodies of sports; in line with Sport England guidance.			
List of Background Documents to be Considered by Decision-maker	Approval of the Playing and Outdoor Sports Strategy			
Contact Officer(s) details	Andrea O'Connor andrea.oconnor@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Article 4 Direction E to C3 To seek final approval for the article 4 direction.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Secretary of State for Communities; Landowners; Public			
Method(s) of Consultation	Individual letters; Press Notices; Site notices			
List of Background Documents to be Considered by Decision-maker	Article 4 Direction E to C3			
Contact Officer(s) details	David Robinson david.robinson@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Council Corporate Internet and Wide Area Network Connectivity Provision To agree a direct award of a contract to maintain the current corporate connectivity			
Decision Maker	Cabinet			
Decision Expected	25 May 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Council Corporate Internet and Wide Area Network Connectivity Provision			
Contact Officer(s) details	Helen Spreadbury helen.spreadbury@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sustainable Warmth Funding Award (April - September 2023) Report to advise members of additional funding secured through the 'Sustainable Warmth' domestic retrofit programme, and a request to accept the funding.			
Decision Maker	Cabinet Council			
Decision Expected	25 May 2023 13 Jul 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Service Manager, Housing Strategy & Investment; Liverpool City Region Combined Authority			
Method(s) of Consultation	Meetings; Emails			
List of Background Documents to be Considered by Decision-maker	Sustainable Warmth funding award (April - Sept. 2023)			
Contact Officer(s) details	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Sustainable Warmth Funding - Extension As part of a competitive bidding process co-ordinated through the Combined Authority, Sefton Council have been awarded £3,374,297 of grant funding to retrofit 307 poorly insulated homes for low-income Sefton residents. The funding has come from the Department of Business Energy & Industrial Strategy (BEIS) as part of the government's post covid 19 response and supporting the UK Net Zero Carbon by 2050 target.</p> <p>An additional £1M was awarded to Sefton in November 2022 which will be used to upgrade an additional 100 properties. This additional funding was reported to Council, with a request to accept the funding, via the regular financial management update in November 2022.</p> <p>The newly formed Dept. For Energy Security and Net Zero (DESNZ) announced 10 February, that the Sustainable Warmth scheme would be extended by six months, however they are yet to confirm additional funding requested by Sefton. A decision on the request for an additional £2M will be reviewed from mid-March 2023.</p>			
Decision Maker	Cabinet			
Decision Expected	25 May 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	procurement team, legal team			
Method(s) of Consultation	procurement team, legal team were asked for advice on procurement and governance routes			

List of Background Documents to be Considered by Decision-maker	Sustainable Warmth Funding - Extension
Contact Officer(s) details	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sale of Ainsdale ATC and the Meadows Ainsdale Seek Cabinet approval to the terms and conditions for the disposal of the premises			
Decision Maker	Cabinet			
Decision Expected	22 Jun 2023 Decision due date for Cabinet changed from 25/05/2023 to 22/06/2023. Reason: negotiations are still ongoing			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Ainsdale			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Councillors as part of the above			
Method(s) of Consultation	Updates on disposal previously reported to Cabinet			
List of Background Documents to be Considered by Decision-maker	Sale of Ainsdale ATC and the Meadows Ainsdale			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Treasury Management Outturn 2022/23 This outturn report provides Members with a review of the Treasury Management activities undertaken during 2022/23.			
Decision Maker	Cabinet Council			
Decision Expected	27 Jul 2023 14 Sep 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	N/A			
Method(s) of Consultation	None.			
List of Background Documents to be Considered by Decision-maker	Treasury Management Outturn 2022/23			
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100			